

# AIRPORT APPLICATION FORM

## YOUR DETAILS

Position applied for:     Kitchen                       Bar/Floor                       Both

Average hours:                       Under 20 hours                       Over 20 hours

Surname \_\_\_\_\_

Forename(s) \_\_\_\_\_ Title Mr/Mrs/Miss/Ms/Other \_\_\_\_\_

Address \_\_\_\_\_

Postcode \_\_\_\_\_

Tel No. (home) \_\_\_\_\_ Mobile No. \_\_\_\_\_

E-mail address \_\_\_\_\_ National Insurance No. \_\_\_\_\_

Age:                       Under 18 years                       18 years +

Are you applying to work in a specific pub? Please list \_\_\_\_\_

In which area would you prefer to be based? \_\_\_\_\_

If there are no vacancies in this area, would you consider any other areas? Please list \_\_\_\_\_

How do you plan to travel to and from work? \_\_\_\_\_

How long would you like to work for the company? \_\_\_\_\_

Have you worked for J D Wetherspoon before?                      Yes                       No

If 'Yes', which pub(s)? \_\_\_\_\_ Date(s): From \_\_\_\_ / \_\_\_\_ / \_\_\_\_ To \_\_\_\_ / \_\_\_\_ / \_\_\_\_

What were your reasons for leaving? \_\_\_\_\_

Please tell us the days and times you're available:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Earliest start time							
Latest finish time							

### General education and training

Please tell us the level and grade you attained and the subjects taken:

School/college/university	From	To	Subjects studied	Examinations/awards/achievement

(Please continue on a separate sheet, if necessary.)

# YOUR JOBS UNTIL NOW

## Absence from work

Please state the number of days you were absent from work through illness in the last 2 years. \_\_\_\_\_

What were the reasons for these absences? \_\_\_\_\_

Please provide full details, of dates, addresses and telephone numbers covering the last 5 years.\* When working in an airside unit if you have gaps of more than 14 days in your education and employment history we will apply to your personal referee to vouch for your movements in order to obtain your airside pass.

	From	To	Employer's name and address	Job title	Main responsibilities and reason for leaving
Current job					
Previous employment					

(Please continue on a separate sheet, if necessary.)

# MORE ABOUT YOU

## Right to work

Do you have the right to work in the UK?

Yes

No

If you do not have the right to work in the UK we will not be able to employ you.

If 'Yes', please note that you will be required to produce this documentation at your interview.  
(either current passport **or** UK birth certificate and picture ID)

## Criminal convictions

Do you have any unspent criminal convictions or cases pending?

Yes

No

If 'Yes', please give dates and details \_\_\_\_\_

## Bank details

Do you currently have a UK bank account?

Yes

No

Please note that all payments are made by BACS directly into your bank account. Cash/cheque payments are not possible.

# PERSONAL REFERENCE

Please provide the full name, address and telephone number of a friend who has known you for at least 5 years (please note this can not be a family member). \* When working in an airside unit if you have gaps of more than 14 days in your education and employment history we will apply to your personal referee to vouch for your movements in order to obtain your airside pass.

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Contact telephone number \_\_\_\_\_

How long have you known this person? \_\_\_\_\_ How is this person known to you? \_\_\_\_\_

## Declaration

I confirm that the information given on this application form to join J D Wetherspoon as an hourly paid bar/kitchen staff member is correct to the best of my knowledge.

I understand that any engagement entered into is subject to a satisfactory probationary period, references satisfactory return of a clean criminal record check, references satisfactory to the company and subject to 5 year employment/education history as required by BAA regulations under the Aviation Security Act 1982, as amended by the Aviation and Maritime Security Act 1990.

I verify that the information provided is accurate, true and complete. I understand, if I am appointed and this information is found to be inaccurate, untrue or incomplete, that this will be treated as gross misconduct and may render me liable to dismissal.

I understand that the information which I have provided will be used in accordance with the Data Protection Act 1998 for the purpose of my application for employment with J D Wetherspoon. I understand that this information will be used to process my application, report on equal opportunities and for all other areas of personnel and staff administration necessary to promote J D Wetherspoon's business. Should I require a copy of this information, I understand that I need to contact the data controller in the legal department at J D Wetherspoon's head office.

Signed \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

# EQUAL OPPORTUNITIES

*(our commitment)*

J D Wetherspoon is committed to being an equal opportunities employer, ensuring that candidates from all ethnic backgrounds and those with disabilities can compete equally with all other applicants. To help us to monitor the effectiveness of our policy, please complete the details below:

## THIS INFORMATION WILL NOT FORM PART OF OUR RECRUITMENT DECISION

Do you consider yourself to have a disability? Yes  No

If 'Yes', please give details \_\_\_\_\_

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Do you think that adjustments to our recruitment process or to the job role may be required to accommodate your disability? Yes  No

(If 'Yes', a member of our team will contact you to discuss your requirements.)

If you are invited for an interview, do you require special access into the building, any special equipment or arrangements to assist with any disability? Yes  No

Please indicate your ethnic origin:

Black – African

Black – Caribbean

Black – Other (inc. mixed parentage)

White (inc. Greek or Turkish)

Irish

Chinese

Indian

Pakistani

Bangladeshi

Other (inc. Arabian, Iranian, other mixed origin.) Please specify \_\_\_\_\_

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